

PROVIDER TIP SHEET: ONLINE ACCESS TIP SHEET FOR FIRST TIME USERS

Amgen Safety Net Foundation offers an online portal known as **ONLINE ACCESS** that enables providers to conduct completely paperless transactions. This online portal allows providers to submit patient applications and request replacement and on demand product. **ONLINE ACCESS** also allows providers to view and track the status of their Foundation patients. To access the online portal users must first obtain an invitation code and register for **ONLINE ACCESS**.

How do I get invited?

Step 1: Request invitation code to use ONLINE ACCESS

- Go to our website at www.amgensafetynetfoundation.com and click on the **ONLINE ACCESS** link.
- Under "Provider Access" click on **Get Code**. Note that you will need the following pieces of information – your first and last name, office name and address, and your telephone number.
- Click Request Invite.

Step 2: Obtain invitation code to use ONLINE ACCESS

- Within two business days you will be contacted via telephone with an invite code. You will use this code to register.

How do I register with my invitation code?

Step 1: Register for ONLINE ACCESS

- Go to our website at www.amgensafetynetfoundation.com and click on the **ONLINE ACCESS** link.
- Under "Provider Access" click on **Sign Up**. Note that you will need the following pieces of information - first and last name, telephone number, and email address. You will then create and confirm a password and select and answer a security question.
- Click on the check box to confirm you have read and understand the terms of use of the website.
- Click **Register Now**

Step 2: Enter your verification code

- You will be required to enter a verification code that was sent to the email address you registered with.
- Click **Finish**. You will now be taken to the Dashboard tab to manage your patients.

If you have any other questions:

Go to www.amgensafetynetfoundation.com and click on the **Resources** tab for answers to Frequently Asked Questions and other Tip Sheets. You can speak to a patient assistance program counselor by calling **1-888-762-6436**, Monday through Friday, 9am to 8pm Eastern Time.